



**CONDITION OF TENDER  
FOR  
CONSTRUCTION OF PROPOSED CARSHOW ROOM,  
SERVICE CENTRE AND VEHICLE SALES YARD  
FOR VISION MOTORS  
AT LOT 14, 15 & 16, NADI BACK ROAD  
NADI, FIJI ISLANDS.**

July 2021

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## 1.0 General Description of the Scope of Works

The said works will include for construction of proposed car-showroom, service center and vehicle sales yard for Vision Motors a division of Vision Investments Limited at Nadi back Road, Nadi. Details are shown in the attached building plan as of the structural and architectural design along with service drawings.

## 2.0 Tenderer to Inform ones 'self

2.1 The tenderer shall inspect and examine the site and surroundings, and shall be satisfied before submitting the tender, as to the form and nature of the project site and the cost implications of the provisions of electricity and water supply line to the site. The tenderer should also ensure understanding of the quantities of the work and materials necessary, accommodation required the quantities of the work and materials necessary, accommodation required the availability of conditions and rates of pay of labor and shall inform himself of all risks contingencies and other circumstance which may affect this tender.

2.2 Inspection of the site is to be carried out with the Project Manager or any representative of the principal through arrangements with the client before submitting the tender.

## 3.0 Detailed description of the Work

The extent of this contract comprises:

3.1 The supply of all material, labor and plant for the execution of the said project to complete in all respect in accordance with this specification, the standard contract, the Form of Tender and the drawings.

## 4.0 Tenders

4.1 submission must be clearly marked in two separate envelop "**Tender: Technical Bid – Proposed Construction of Car-showroom. Service center and vehicle sales yard for Vision Motors at Nadi Back Road, Nadi.**" and "**Tender: Financial Bid – Proposed Construction of Car-showroom. Service center and vehicle sales yard for Vision Motors at Nadi Back Road, Nadi.**" And submitted into the Tender Box situated at Vision Motors Head Office, addressed as follows:

Vision Investments Limited  
Vivress Plaza, Laucala Beach  
Suva.  
Attn: Niraj Bhartu

4.2 For those bidders applying outside of Suva, you may send your sealed envelopes via postal agency to the address provided by the principal upon inquiry. The envelope is to be clearly marked with the tender name. tender by post shall be informed to the principal prior.

4.3 To arrive not later than as per tender advertisement.

4.4 The lowest or any tender need not necessarily be accepted.

4.5 Vision Investments Limited has the rights to reduce the scope of work to suit budgetary requirements. This will be decided prior to the contract signing.

4.6 All clarification / discrepancies on tender documents must be made and resolved before closing of Tenders either in writing to the properties officer / Project manager. The properties officer / project manager will issue notice to tenderers in reply to as clarifications.

## **5.0 Qualifications of Tenderers**

5.1 Any tenders not complying with any tender condition/requirements stated in the tender documents shall be considered non-conforming and will be disqualified.

5.2 Failure to submit the tender form fully completed, will render the tender invalid.

5.3 All tenderers are to submit with Vision Investments Limited, tender form fully completed.

## **6.0 Tender Documents**

6.1 The documents for this tender (inclusive in the contract) shall comprise of the following:

- a. Tender Letter
- b. Tender Documents
- c. Form of Tender
- d. Terms of Reference
- e. Architectural & Engineer certified Structural Drawings
- f. Notice to tenderers
- g. Tender Clarifications

If discrepancies or in divergence between two or more of the documents including a divergence between parts of anyone of them or between documents of the same documents of the same description of the order of precedence shall be: -

- a. Architectural and Approved structural drawing
- b. Contract Documents
- c. Specifications

## **7.0 Project Management**

7.1 General: the contractor shall be responsible for the work, executed under the contract including the work of the Sub-contractor nominated or otherwise. The main contractor shall be responsible for the proper supervision of all works for which he is responsible and shall take all necessary measures to ensure quality control and workmanship.

7.2 Foreman: a competent supervisor/Foreman shall be appointed and shall be in charge of the work for the duration of the contract. Instruction given to him shall be deemed to have been

given to the contractor. The foreman must be able to fully understand the drawings and instruction he has to administer.

7.3 All worker on site for this particular project shall be vaccinated against Covid-19 virus. A record shall be kept on site for verification purpose failure to do so may result in serious penalty.

## **8.0 Progress Bar Charts.**

8.1 The tenderer shall within 7 days of the official acceptance of his tender submit three copies of detailed construction programs and order of work for approval. The works include ordering of materials, plant and equipment.

8.2 One copy of the approval programme shall be kept on the site at all times and shall be marked regularly to indicate the progress throughout the construction period. Revised program should be submitted when there is a change to the completion date to suit.

## **9.0 Site Meetings**

9.1 The project manager / contractor shall arrange site meetings with the principal's representative and subcontractors (as necessary).

9.2 The minutes of the meeting shall be circulated by the project manager / contractor to all concern.

## **10.0 Inspection of Works.**

10.1 The project Manager / Contractor or representative shall at all times during construction have full access to all phases of the work for inspection.

## **11. Fluctuation**

11.1 There is no omission in standard contract.

## **12.0 Performance Bond**

12.1 The successful contractor shall be expected to provide a performance bond from a Bank or Financial Institution equivalent of 10% of the contract sum within 7 days from the date of letter of notifications. The bond shall be released upon practical completion.

12.2 In case the contractor wishes to prepare the performance bond from the contract sum then he/she shall provide in writing and agree to deduct 10% from the claimed sum from each stage until the performance bond amount is held. Note this is deduction is different form retention.

## **13.0 Period of Final Valuation**

13.1 The period of final valuation shall be 12 months from the date of the practical completion certificate.

#### **14.0 Delay / Time Extension**

14.1 Period of delay allowed due to loss or damage caused by any one of the items as below

- a. Weather
- b. Shortage of material
- c. Design change / issue
- d. Labor strike
- e. Etc

Can be applied in writing to the principal's representative or project manager within 7 days.

14.2 For extension of time contractor shall write it to the client stating the reason and justified number of days for the cause of delay, then the client shall write back to the contractor on the agreed days for extension. This needs to be a mutual understanding between both parties and a significant number of days shall be agreed.

#### **15.0 Completion**

15.1 At completion remove from site all plant, equipment, surplus material and clean up building. Make good where necessary (determined by project manager) and facilitate testing of all hardware and equipment to ensure all in working order.

#### **16.0 Liquidated and Ascertained Damages.**

16.1 It is agreed that in the event of the work not being completed in accordance of the scope of work and on schedule there will be a penalty of \$200.00 (two hundred dollars) per day thereafter payable by the Contractor to the principal.

#### **17.0 Claims and Payments**

17.1 Progress payment claims and certified payments are to be made on progressive basis (stage progress).

17.2 Progressive payments are to made withing 7 working days from the day claim is made.

#### **18.0 Retention**

18.1 Retention shall be 5% and in accordance with clause 12.0 of this conditions of tender. 2% to be released upon practical completion and 3% after defects liability period.

#### **19.0 Defects Liability Period**

19.1 The period shall be 6 months from the date of practical completion.

## **20.0 Insurance (refer to Form of Tender)**

20.1 The contractor is specifically required to insure against injury to person and property.

- a. A policy indemnifying the contractor against his legal liability under the workmen's compensation ordinance 1975.
- b. A policy specified related to this building contract and indemnifying the contractor against his/her legal liability to the general public to an amount not less than \$ 500,000.00
- c. Insurance against the works contractors all risk cover. Minimum cover - value of the contract sum.

## **21.0 Miscellaneous**

- a. A copy of the FRCS certificate and a valid FNPF compliance letter must be submitted with the Tender submission.
- b. Tenderer may contact the following persons for any queries:
  - Mr. Yazid Ali  
Nadi Branch Manager  
Phone: 8902230  
Email: [Yazidali@visionmotors.com.fj](mailto:Yazidali@visionmotors.com.fj)
  - Mr. Avinesh Lal  
Phone: 8902223
  - Mr. Ajesh Prasad  
Phone: 9922512